

Maintaining CGFM® Certification

To retain the CGFM certification, all CGFMs must adhere to the AGA's [Code of Ethics](#). In addition, to continue using the CGFM designation after their name, CGFMs must be in an active status.

- [CGFM Renewal](#)
- [CGFM CPE Requirements](#)
- [Calendar of CPE Cycles](#)

Active Status

To maintain the CGFM certification in an active status, CGFMs are required to:

- Pay the CGFM renewal Fee by the due date every year.
- Complete at least 80 hours of [Continuing Professional Education \(CPE\)](#) every two years in government financial management topics or related technical subjects (within the designated two-year cycle).
- Maintain and, if requested by AGA, provide detailed information on [CPE hours completed](#).

By submitting their annual renewal payment, CGFMs affirm that they have and will continue to abide by AGA's [Code of Ethics](#) and that they have fulfilled the [minimum CPE Requirements](#).

Annual Renewal Requirement

All active CGFMs must renew their certification annually. At the beginning of each year, invoices will be sent to all active CGFMs. Annual CGFM renewal payments are due by **March 31**. AGA reserves the right to periodically adjust the renewal rates of \$30 for AGA members and \$65 for nonmembers. AGA membership is not required for the CGFM certification; however, AGA members who do wish to renew their AGA membership must pay the nonmember CGFM renewal fee of \$65.00.

By submitting their annual renewal payment, CGFMs affirm that they have and will continue to abide by AGA's [Code of Ethics](#) and that they have fulfilled the [minimum CPE Requirements](#).

CGFMs must promptly notify AGA of any change of mailing address. It is the responsibility of each CGFM to pay the annual CGFM renewal fee, even if that individual did not receive an invoice from AGA.

Continuing Professional Education (CPE) Requirements

All active CGFMs are required to complete at least 80 hours of continuing professional education (CPE) every two years in government financial management topics or related technical subjects. The 80 CPE hours must be completed within the CGFM's two-year CPE cycle.

CGFMs do not need to submit supporting documentation of the CPE hours at the time of renewal. The payment itself serves as the CGFM's affirmation of his or her compliance with the CPE requirements. CGFMs are required to maintain supporting documentation on CPE hours earned for a minimum of three years and provide it to AGA upon request. This documentation may be requested by AGA as part of the annual audit of a random sample of CGFMs.

Waivers or extensions on earning CPE hours are granted on an individual case basis. All requests for waivers must be sent in writing to the AGA's Office of Professional Certification no later than **April 30** in the year following the end of the two-year CPE cycle.

[The CPE requirements page contains detailed information on CGFM CPE requirements.](#)