



Chapter Executive Committee Meeting Minutes Topeka Chapter January 22, 2014

Board members in attendance: Russell Shipley, Boyd Jantzen, Walt Darling, Michaela Butterworth, and Marie Winter-Zima.

Members Absent: Paula Hinman, Marti Leisinger, and Linda Shaver

Opening Remarks/President's Update: The meeting was called to order.

Approval of Minutes: The December meeting minutes were approved as presented. Paula to provide final copies of the approved minutes to Michaela for posting on the website.

Treasurer's Report: Marie provided reports for November and December. Update given regarding charity contributions. Russell will provide Marie with an example of donation letter.

CGFM: Continue discussion of the CGFM course in March. We are having concerns with the number of participants signing up. Discussion of possible cancellation if breakeven numbers are not met. This needs to be done by a specific date in February. Linda to look into it.

Chapter Recognition Program: For points, we haven't done a lot. CGFM will provide a number of points. The bulk of our points are earned in the spring.

Membership/Young Professionals: Walt discussed current membership levels and reminder to get dues paid.

Accountability: No report.

Education: Boyd reported on the upcoming speakers: the Sheriff for February; Dr. Oglive from Emporia State for March has postponed; and Paul Kohler in April for an all-day PDC. Scheduled on the 24th and we will work with Paul to lock down the specific topics.

Community Service: No report submitted.

Communications: Russell reported that the newsletter will go out soon. He will be advertising the CGFM again. Michaela continues to work with Walt to transition administration of the website.

Other:

- Local Chapter scholarship approved to send up to two people to the National AGA PDT in the amount of \$1,125/person.
- New Board member to join the Board – Abby Moore will join and take over the Community Service Board Position.
- Marti has turned in her resignation from the Board.
- The recruitment social held on January 15, 2014 was a success. New member and bd member obtained.

Next Meeting: The next meeting will be on February 18, 2014, at Berberich and Trahan's offices.