



## **Chapter Executive Committee Meeting Minutes Topeka Chapter July 15, 2014**

**Members Present:** Walt Darling, Linda Farlow, Nicole Malott, Paula Hinman, Linda Shaver, Abby Moore, Marie Winter-Zima, and Brandi White.

**Members Absent:** Russell Shipley, Kathy Bohnhoff, Kent Olson, Michaela Butterworth, Boyd Jantzen, Rebecca Brown, Marti Leisinger and Nickie Roberts.

**Opening Remarks/President's Update:** Walt called the meeting to order.

He introduced Joe Feeney, who has agreed to do a review of finances for last year.

Board members are required to have a current AGA membership. Boyd and Beckie Nelson still need to renew their AGA membership to maintain their board seat. Jeanine Browning has resigned as membership chair, and Michaela has resigned from doing the newsletter. She will continue to do website and social media.

The transfer of bank authorization has been completed. Marie, Boyd, Russell & Paula have been removed. Kent and Walt have been added. Credit cards are currently issued to Boyd and Paula. Russell cancelled his credit card. Boyd is working with the bank to get a credit card for Walt.

**Approval of Minutes:** The minutes were taken by Michaela for June. She was absent at this meeting.

**Treasurer's Report:** Marie reviewed the June financial report. Abby moved and Linda S. seconded that we accept the report.

The Chapter budget vs. actual comparison report for the last several years was reviewed. Last year, the chapter had less revenue than planned, primarily due to only having 1 PDC/PDT event and no CGFM review course.

**CGFM:** Linda was featured in the National newsletter for passing the CGFM. She didn't have anything further to report on getting CGFM classes (review course) set up.

**Chapter Recognition Program:** No reported submitted.

**Membership/Young Professionals:** No report submitted.

**Accountability:** No report submitted.

**Education:** The education committee met on July 9, 2014. The education committee is comprised of Kent, Nicole, Linda Farlow, Beckie, and Walt. They came up with a list of topics & speakers. Their tentative plan is to arrange topics and speakers by date. They want to select locations for testing the site to hold PLS events at (i.e. the library and 501 building). They are exploring options to include Lawrence and Manhattan events.

We want to have both the laptop and projector available at the education events, in case the presenter needs either one. Currently, Walt has the projector, and Michaela has the laptop.

**Community Service:** Abby reported that the loose coin program has been going to the Ronald McDonald House for the last 3 months. She has a prize for money donated, which is free golf at Lifetime golf.

If you volunteer at the sunflower games, email Abby your hours that you volunteered.

Abby has extended an invitation to all board members for the Ronald McDonald Gala pre-party. By bringing a bottle of wine valued at \$35 to the pre-party, you will enjoy appetizers and complimentary wine from the hostess' wine cellar.

**Communications:** Michaela was absent. The Chapter won the National award again for our size Chapter.

**AGA National Professional Development Training:** Russell is at the PDT now, picking up the Platinum plaque and website award. The Chapter supported a basket for the raffle.

**Other:** Round-Table discussions – Walt lead the group in a discussion on the Chapters future and direction. Why are we here? What does our Board hope to accomplish? Topics for the future PDT's were discussed. The Chapter had raised money in the past and set up scholarships at K-State, Washburn, and Allen County Community College.

Boyd has the 1 key to the P.O. Box, and will give it to Linda Shaver.

**Next Meeting:** Tuesday, August 19, 2014 at Celtic Fox.