



**Chapter Executive Committee Meeting Minutes
Topeka Chapter
March 18, 2014**

Members Present: Linda Shaver, Paula Hinman, Russell Shipley, Boyd Jantzen and Michaela Butterworth.

Members Absent: Abby Moore, Marie Winter-Zima, and Walt Darling.

Opening Remarks/President's Update: The meeting was called to order.

Approval of Minutes: Russell recorded the minutes for the January meeting. The February meeting was cancelled. Russell will present something for the board to approve on January minutes at a later date.

Treasurer's Report: No report submitted. Marie will provide the January – March information at the April meeting.

CGFM: The CGFM courses 1 & 3 has been cancelled, due to not enough registrants. It may be rescheduled for the Fall, possibly November. The class is \$9k, and it takes 21 people to breakeven at \$450 per person. Linda is going to talk to National about reducing the fee.

Also, Linda passed the CGFM this year. She passed within a short period of time. She has requested reimbursement for the costs of the test, which total \$245. A motion was made and passed to reimburse Linda the \$245.

Chapter Recognition Program: Russell updated the points for the quarter. He said it will be tough to make Platinum this year, but it's still possible. We are approximately 2,971 points short.

Membership/Young Professionals: No report submitted.

Accountability: No report submitted.

Education: Boyd announced that there would not be a lecture on April 9th. The PDT is scheduled for April 24th. The board discussed possible speakers for the upcoming months.

Community Service: No report submitted. The Board voted to provide the loose change to the Ronald McDonald house for April-June.

Communications: Russell reported that the newsletter went out last week and he plans to issue one each month.

Michaela has updated the information on the website, and will be adding the minutes that have been provided to her. Michaela also volunteered to update the Facebook and LinkedIn accounts if Walt gives her the password.

Board Member Recruitment: Russell announced that he would be resigning from the board next year. He said Marti resigned in February and Marie is questionable for next year. Boyd announced that he would be resigning next year also. Linda and Michaela will be staying on. They will check with Abby about her plans for next year. Russell was going to contact Bill, Jessica and Marti about disbanding if we do not get more support for the board. He will also include a strong message in the next newsletter. The board moved and approved to have a social the evening of the PDT at the Celtic Fox to try and recruit additional board members.

SLM on April 25-26, 2014 in Kansas City: The Chapter is allowed to send 2 people to the SLM. Linda and Michaela agreed to attend and represent the chapter. Russell will RSVP to Jessica.

Other: A number of items were discussed, including –

- Marti Leisinger resigned her board position in February.
- Russell announced that it passed last month to provide a \$1,125 scholarship from the Chapter for the President to attend the National PDT.

Next Meeting: Tuesday, April 15, 2014 at the Blind Tiger.