



## **Chapter Executive Committee Meeting Minutes Topeka Chapter November 18, 2014**

**Members Present:** Walt Darling, Kent Olson, Paula Hinman, Linda Shaver, Marie Winter-Zima, Nickie Roberts, Michaela Butterworth, and Abby Moore.

**Members Absent:** Russell Shipley, Nicole Malott, Boyd Jantzen, Linda Farlow, Brandi White, Kathy Bohnhoff, Becky Nelson, and Marti Leisinger.

**Opening Remarks/President's Update:** Walt called the meeting to order.

Walt said the email is working and he's able to send 700 emails in a single day (not all at the same time), but he's able to send in a group of 100 each time. He has two groups – current members and the CEC board.

The newsletter only exists in email to members and on the website.

For Thursday's PLS, he was unable to get a speaker from UMB, but has 3 other speakers (one from Legislative Post Audit, Attorney General's Office and Office of Information Technology).

The Treasurer's office contacted Michaela about a discount if they brought 5 people to the PLS. Paula moved and Abby seconded that if we have 5 or more people attend from an Agency, that all of the people will get the member rate for all Professional Development (including PLS and PDC). Motion carried. Michaela will update registration information on the website to reflect the discount.

**Approval of Minutes:** Kent noted a change in the CD balance related to a late September interest payment. Linda Shaver indicated that she was absent from the last meeting. Paula moved and Abby seconded, that the minutes for August be approved as amended. Motion carried.

**Treasurer's Report:** Kent reported that there hadn't been much activity. He received the credit card statements from Linda. Marie moved and Linda Shaver seconded, to approve the report. Motion carried.

**CGFM:** Linda talked about the AGA Data Act Stakeholder workgroup conference call. They meet once a month, alternating between Monday and Friday. The Data Act

amended FFATA and will be amending standards. They are requesting input from stakeholders. If interested, contact Helena Sims with National. The next call is December 21<sup>st</sup>.

**Chapter Recognition Program:** Walt went over the sheet Kathy handed out last month. We're over 50% toward goal of meeting Platinum status. Kathy had provided a summary of top items to get points in each category. For example, we need to publish CGFM CPE requirements to get points under certification.

**Membership/Young Professionals:** Walt reported that we have 6 new members, all in calendar year 2014. (Thomas Flyntz, Chris Johnson, Kelly Linder, Nicole Malott, Abby Moore, Lise Ullery and Brandi White). We will recognize all of the new members at the holiday party.

**Accountability:** Walt put the CCR on the web. Marie will send a message to National that we distributed the report on the web. Walt will check on the contact to submit to AGA Center for Excellence that will review the report.

**Education:** No report – see President's announcements.

**Community Service:** Abby reported that she, Nickie, and Marie attended the RABC. Michaela put the pictures on the website. Thursday's giveaway will be Hazel Hill ½ pound of chocolate. We will advertise in our newsletter and website anyone that donates to us. She has obtained Panera gift cards. She didn't receive anything from Topeka Civic Theatre. Suggestions of vendors to contact: Chris Shultz – Field of Greens, Break Room, Hub-store with vendors boutique.

Loose change for November – January will go to Toys for Tots.

**Communications:** Michaela is advertising the Security Summit on the web. KDoR is not allowed to sponsor people to attend the Summit. Abby will add details on Great Life gift certificate and sponsor information and get the information to Michaela. Walt congratulated Michaela on all the work she's done updating the website.

**Other:**

- Holiday Party – Marie has ordered 8 lbs. of each type of meat, which will serve around 50 people. She is going to cut that down to 6-7 lbs. each. Marie is doing the food: coleslaw, potato casserole, beans and veggie tray/snacks. Brandi is taking care of the drinks. Email registrations go to Brandi. The link is not on the website.
- Linda Shaver is no longer picking up the mail. She has given the key to Kent.

**Next Meeting:** Tuesday, December 16, 2014 at Celtic Fox.