



**AGA Topeka Chapter**  
**Minutes of Chapter Executive Committee**  
**August 8, 2007**



**Members Present:** President Sabrina Wells, Scott Alisoglu, Walt Darling, Kathy Bohnhoff, Linda Farlow, Fred Baer, Brandi Baer, Larry Barret, Nickie Roberts, Melinda Richter, Marti Leisinger

**Introductions**

Officer list was passed around. Sabrina asked that missing information be completed by the officers.

**Minutes:** Walt moved to approve the minutes for the July 11, 2007 meeting. Motion was seconded by Brandi. All those present voted, “aye”.

**Proposed 2007-2008 Budget:** Sabrina passed out the proposed budget. Brandi questioned the income figures. There was some confusion over budgeted vs. actual. Walt had sent out a version of the budget with the actual income and expenses for the past four years. Sabrina’s version had actual from last year, but budgeted figures for the two previous years. Walt explained the numbers. Walt also recommended that we base the income numbers on figures we are confident with instead of using what we would like to see. He said that we need to be more conservative. Scott suggested that we decrease revenue by 10,000. This would be closer to actual number from last year. Kathy clarified some errors in the 06-07 budget, but noted that the bottom line is the same. Chapter meetings were discussed and the Committee agreed that the goal should be to break even. We have been losing money. Scott said that he would work on getting costs down. Sabrina suggested that we bump up receipts in the budget by 2,000 and bring disbursements down to 36,000. The budget for National PDC was discussed and the Committee decided to budget for two. Sabrina then suggested 31,000 in receipts and 34,000 in disbursements. Scott made a motion to approve the budget with those figures and Brandi seconded motion. All those present voted, “aye”.

Walt discussed the popularity of 1 day PDC with other Chapters. He suggested that we try a 1 day or ½ day PDC.

Sabrina made a motion for approval of \$1012.19 for Walt’s expenses. Brandi seconded the motion. All those present voted “aye”.

**Treasurer Report** – Walt reviewed expenses (374.00) and income (255.00) for July. Walt had sent the Executive Committee a copy of the check register. He thinks that the register would be helpful and he will send it out every month. He said that we may want to have some sort of approval process. He noted that he made some changes to track the checkbook balance vs. savings balance. Walt said that he would scan the credit card statement every month and e-mail it out for verification. Walt had also sent out new form for the assignment of credit card expenses. The form should help reduce errors.

Sabrina mentioned that Don Wilson has volunteered to look at our books.

**Chapter Recognition** – Melinda reviewed due dates with the Committee. She said that Chapter points for May, June and July are due next week so she needs to have them by Friday. She said that the yearly Chapter reports are due Aug 30<sup>th</sup>.

**Professional Lecture Series/ Lecture Series Attendance** – Scott said that he is working on an October meeting in Lawrence. He is hoping to have Kansas City, Mo mayor as the speaker. Scott indicated that he just received the attendance spreadsheet from past lectures today. It looks like the average attendance is 18-25, but Sabrina wanted the item back on the agenda next month to give him some time to look at the data. The next meeting is a lunch meeting on September 5<sup>th</sup>. The final count for Thursday's lecture with Martha Crumpacker at the Top of the Tower is around 20.

**Community Service** – Nickie mentioned that our next event is the American Heart Walk. It is September 15<sup>th</sup> and starts at Reynolds Lodge at Lake Shawnee. On September 29<sup>th</sup> is the Race Against Breast Cancer at Washburn Law School, South side. Sabrina made a motion to pay for the registrations of members for the Race Against Breast Cancer and suggested that participants wear AGA shirts. Nickie seconded the motion. All those present voted "aye".

**No report for Membership/Early Careers.**

**No report for CGFM.**

**Audio Conferences** – Linda is working on three audio conferences, November 14, December 12, and May 7. She plans to book the Menninger Executive Committee Room at the Library at no charge. It was decided that she should book the room for 12:30 – 3:30. She said that she can't book the May date until after September 1st. The room has 14 chairs and up to 30 can be added. The charge for the conference was discussed. The Executive Committee made the decision to charge members \$20 and non-members \$25. Walt suggested adding 2 hours of ethics to the December date. The Executive Committee thought that it was a good idea. Scott suggested Bernie Hayen as a speaker. Walt said that he would contact Bernie. For that date, the room would need to be booked room for 12:30 – 5:00. The cost would be \$40.00 for members and \$60.00 for non-members.

**PDC** – Larry discussed some ideas for speakers for the PDC. The first PDC planning meeting is August 28<sup>th</sup> at the Celtic Fox. Larry is very interested in having a fraud speaker, Gene Turner, that incorporates a pickpocket routine as part of his presentation. He suggested that we check out the web site: [www.pickpocket.com](http://www.pickpocket.com)

Larry also suggested a joint Chapter meeting for December.

The meeting was adjourned at 6:42 p.m.