



**AGA Topeka Chapter
PDC Committee Meeting
September 11, 2007**



Location: Celtic Fox Time: 11:30 AM

In Attendance: Walt Darling Brandi Baer Larry Barrett, Chair
 Scott Alisoglu

Conference Orientation

It was decided that the importance of communications should be emphasized at this conference. Each speaker will be asked to tie their presentation into that area of importance.

Speakers

Larry reviewed the list of speakers from last year. Those present discussed each speaker and presented thoughts on each. Concern was expressed that we need to present a number of new faces and topics for the conference. It was decided that we would solicit the following persons as speakers:

- A. Jerry Farley
- B. Bill Curtis (Scott will contact)
- C. Chuck Wilson (Scott will contact)
- D. David Hancox
- E. Allen, Gibbs, & Houlik
- F. Grant Thornton (Larry will contact)
- G. Sam Mok and
- H. Ron Prince (Scott will contact).

Larry noted that he has contacted Gene Turner of Magical Entertainers Enterprises. The initial price quoted was \$5,000, but it is thought that they can put together a proposal for a lower amount. Private Partners, Inc of Washington, DC. Private Partners, Inc is another company contacted by Larry and is interested in sponsoring the Conference in some manner, and may be able to provide a speaker.

Facilities

There are two important items in regard to facilities that are still needed. Since the dates are set and a contract in place, we need to set up a block of rooms and identify the cost for facilities from the last conference. Larry asked Walt to work with Don Wilson to put those two items together.

Sponsors

In conversations with Private Partners Inc, Larry found that they anticipated a listing of options for sponsorships. Larry thought it would be convenient if the sponsorship options were available on our web site. He asked Walt to see if we could get that put together.

Gifts for Participants and Speakers

Discussion was held regarding the gifts that should be presented for the upcoming conference. It was noted that the bags and folders are always popular. It was also noted that the ceramic mug that was provided at a past conference was very popular, but needed significant lead time to be produced by the company.

Conference Budget

The amount of money available for the conference was discussed. The total amount of \$20,000 has been set aside, but there may be an expectation of vendor income to make up a portion of that amount. In order to know how much money may be available for speaker expenses and participant gifts, it is important to keep a budget with an expected balance so as income and expenses become known, we can decide how best to modify the plans for the conference. With the approved \$20,000 as a starting point, we can begin by using the actual costs from the last conference for facilities and David Hancox.

Adjournment

The meeting was adjourned at 12:45 PM. The next meeting will be held on September 18, 2007 at 11:30, at the Celtic Fox.