



**AGA Topeka Chapter
Minutes of Chapter Executive Committee
Secretariat Room (Dept. of Revenue)
2nd Floor, Docking State Office Building
January 3, 2008 @ 12:00 Noon**



Members Present: Sabrina Wells, Kathy Bohnhoff, Brandi Baer, Fred Baer, Nickie Roberts, Nick Kramer, Walt Darling, Larry Barrett, Mary Johnston, and Larry Barrett.

Minutes – Sabrina, in Marti's absence, distributed copies of the minutes from the December 5, 2007 CEC meeting. Several corrections, most of a typographical nature, were noted. The minutes of December 5, 2007 were approved, as amended.

PDC Report – Larry informed everyone that planning was going well. Additional speakers were discussed. The PDC schedule was close to being completed. Planning meetings were scheduled for January 4 and January 11. At the January 11 meeting, the agenda would be finalized. Attendee gifts have been either received or have been ordered. It was noted that registrations had begun to come in.

Treasurer Report- Walt stated that bank statements arrive on the 20th of the month. No financial report was provided. Sabrina asked Walt to give us an estimated amount for what was available in the Chapter's checking account. Walt indicated that we had approximately \$2,000 in the checking account. When asked about the revenue from the November lecture series meeting, Walt reported that the revenue totaled about \$116. Walt also reported that he had done some checking on the Internet to see if the Chapter could get a better interest rate on its checking and savings accounts. He found a range of rates from 1.0 percent to 5.0 percent. No action was taken. Sabrina asked about the Form 990 and when it would need to be filed. It was noted that the filing date would be November 15. The form is required to be filed if the chapter's revenue is in excess of \$25,000.

Community Volunteer Efforts – Nickie said that we collected \$300 at the holiday social. A total of 71 door prizes were available (10 were purchased by the chapter). With the contributions from the holiday social, Nickie was able to purchase more than 100 toys. These toys were picked up by Marines on December 12, 2007. She also talked some about the VITA Program (tax assistance) that was gearing up for the tax season. They were beginning to schedule volunteers.

Miscellaneous Business – Brandi announced that she would like to have an awards dinner and ceremony for board members and their families, who've sacrificed their time over the year. The ceremony will be held on Friday, January 25, 2007, at the Blind Tiger.

Adjournment: The meeting was adjourned at 12:45 pm. *The next CEC meeting will again be a noon meeting on Thursday, February 7, 2007, the Secretariat Room at KDOR.*