



**AGA Topeka Chapter
Minutes of Chapter Executive Committee
November 12, 2008**



Members Present: Nickie Roberts, Pam Simecka, Sabrina Wells, Walt Darling, Larry Barrett, Linda Farlow, Scott Alisoglu, Brandi Baer, Marti Leisinger, Melinda Richter, Fred Baer, Linda Farlow

Members Absent: Muriah Baker, Sandra Dreasher, Kathy Bohnhoff, Frederick Baer

Minutes – No changes made. October minutes unanimously approved.

Treasurer's Report – Pam noted that she is now using Quickbooks to produce the financial reports. The committee agreed that the primary financial reports needed are a budget report, income statement, balance sheet, and check register.

To date, the Chapter is over budget by \$2,476.60 (Jul – Sep)

A total of \$25,000 is budgeted for the PDC.

Don Wilson is currently auditing last year's books.

Brandi, Walt, and Melinda have agreed to review the financial reports and make recommendations on revisions.

The September financials were approved unanimously.

Newsletter – Muriah was absent. November newsletter has not yet been produced. Questions arose as to whether an October Newsletter went out. Brandi has gotten no responses to her CGFM study group announcement and was wondering if it was included.

PDC Planning – The PDC committee met subsequent to the CEC. See Marti's PDC notes.

Lecture Series/Education – There will be no lecture in December. Sabrina volunteered to be the lecture series coordinator in Sandra's absence.

Audio Conference – A flyer needs to be placed on the website for the December 10 audio conference at the library. There is also an audio conference on January 21, 2009.

Community Service – Nickie thanked Walt for posting the Race Against Breast Cancer pictures on the website. A total of \$30.73 was collected to date from the Loose Change Program. It will start up again in January. Toys for Tots will be the focus for December.

Chapter Points – Kathy was absent. The next points report is due December 31.

Early Careers – Announcements are being forwarded to relevant groups at Washburn, Baker, and Friends Universities. Melinda noted that recruitment scholarships are available for society activities.

By-Laws – No report.

Membership – No report.

CGFM – See study group comment under “Newsletter.”

Other – Brandi identified a possible problem with the AGA e-mail list. Is everyone included or only AGA members?

Next CEC Meeting on December 10, 2008 at Fox Ridge