

Executive Committee Meeting Topeka Chapter October 13, 2009

AGENDA

Members Present: Linda Clark, Linda Farlow, Lori Threadgold, Marti Leisinger, Walter Darling, Nickie Roberts, Sandy Dreasher, Marshall Kennedy, Alice Yang,

I. Introductions

- President - October event was a great success. Thank you to participating members.

II. Business

1. Minutes for September approved.

2. Treasurer's Report – Susan James

a. Overview of Finances Through September

b. Discussion of Review of 2008/2009

- The chapter will move forward with the suggested forms and recommendations from the financial statements review.
- Walt suggested the board to put together policy and procedure.
- Marti suggested that Susan put together a policy for review.
- Lori reminded members to obtain receipts when making donations.

3. Update - Audio Conferences, Luncheons/Seminars – Linda Farlow, Sandra Dreasher, Marshall Kennedy

a. Oct 7 (Internal Controls)

- Oct event went very well that generated around \$900 profit for the chapter.

b. March 3 (Fraud) – Lawrence

- This is our next focus. 9 am to 4 pm conference could be a good option in the future. The time provided people ample of time to arrive on site.

c. May 19 (Ethics)

d. Luncheons – November

- We might schedule a lunch meeting in December 10. Sandy will try to find a speaker for Nov 10. This was scheduled at the library. Nickie indicated we maybe able to invite the deputy or another person at Fire department to be our speaker.

e. Wichita

- There will not be a Feb meeting in Wichita.
- Other ideas
 - ✓ Shawnee County Club (SCC) was suggested as meeting location for March 2010 lunch meeting. We will use fund from National, if we do not have enough money to cover the cost. This location is farther away from downtown, however, it offers more than 30 seats.
 - ✓ Marti suggested to try the SCC location for Dec meeting.***
 - ✓ To better reach students, the chapter will try to offer each professor speaker 2 free scholarships for their students to attend the lunch meeting.
 - ✓ Sandy suggested to invite Barb Carswell of Cap Fed back to speak again.

4. Winter Social – Brandi/Walt

- Date: First Friday of December.
- Help wanted for set up. Please let Brandi/Walt know if you can help.

5. CGFM Update – Brandi Baer

(Not present).

6. Early Careers – Lori Threadgold

- Lori will forward the scholarship information and work on promotion next semester.
- Lori talked to several professors to present AGA after routine with the baby settled.

7. Community Service – Nickie Roberts

- Nickie –
 - ✓ Progress of “Loose Change” program in Jul, Aug, Sep, and Oct
 - ✓ Closeout of Topeka Recue Mission. The chapter decided to keep the match for \$102.00.
 - ✓ Great Breast Cancer Even with 11 AGA members.
 - ✓ Other activities
 - ✓ Remind people to bring toys in advance for November and December.
 - ✓ Suggested toys for age group “0 to 3” (this is the group in need.)

8. Chapter Recognition Program – Linda Clark

a. Update on points

- Points information due 11/02.
- The chapter is doing well and should have no problem reaching the goal.

9. Communications

a. Newsletter – Muriah Baker?

- We will be looking for new person to take over this task.

b. Website – Walt Darling

- Good results - Email listing count increased 100 in past 3 months.

10. Membership – Melinda (Not here tonight)

a. Update on renewals

11. Other

- Question from Walt –
 - ✓ What is the guideline on re-issuing CPE certificate when people lost the original document (current case - Katrina Yoakum)
 - ✓ Shall we marked with “Duplicated” with new signed date?
- Linda Clark will look into the state reg.