

**Executive Committee Meeting Minutes
Topeka Chapter
November 10, 2009**

Members Present:

Brandi Baer, Linda Clark, Walter Darling, Sandra Dreasher, Susan James, Marshall Kennedy, Marti Leisinger, Melinda Richter, Nickie Roberts, Alice Yang

I. Introductions

II. Business

1. Minutes for October 13, 2009

The minutes were approved.

2. Treasurer's Report – Susan James (files were printed out for review during the meeting – [financials](#) and [annual report](#))

a. Overview of Finances Through October

b. Discussion of Review of 2008/2009

c. Kansas Annual Report

The board approved to file KS Annual reports to bring AGA current. Address & contact information of “President Elect” would be used for the current annual report. Each year, the information would be updated as the report is filed.

3. Update - Audio Conferences, Luncheons/Seminars – Linda Farlow, Sandra Dreasher, Marshall Kennedy

- 11/10/2009 - We had 17 attendants to the event and barely break even. (13+free 2 students + speaker + speaker assistant)
- 12/10/2009 - Sandy booked room #202 at Library.
- Conferences usually bring in some profits. Other events usually break even. To ensure the chapter's financial health, raising the lunch seminar fee beginning in January 2010 was proposed and discussed - Member from \$10 to \$12 and Non-member from \$12 to \$15. This was not decided in this meeting but would be re-visited in the future meeting.
- What can AGA do to keep “AGA” in the mind of our potential audiences?
- Jan and Feb 2010 events - Topics and speakers options were discussed.
 - ✓ Broaden subjects - Internal Controls to GAAP, GAS, IFRS, OMB circulars...
 - ✓ We may consider not serving meal for the Feb event.
- a. March 3 (Fraud) – Lawrence**
- Begin plan and market the event to make a profit.
- How to spread the words – contacting local CPA firms, advertising on campus.
- Marti shared her experiences of contacting local CPA through yellow page listing. Unfortunately no new contract results from the calls or mails.

b. May 19 (Ethics)

- Consider no meal event
- Time: 1 – 4 PM or to 5 PM
- Place: Curtis meeting room or Landen #106 & #108 were popular.

c. Luncheons – November, December, January

d. Discussion of CPE attendance requirements

We would discussed this further in the next meeting.

4. Winter Social (Dec 11th) – Brandi/Walt

Time: 12/04/2009 1st Friday 5:30 PM

Place: White Lake Plaza club house

Nickie – door prize

Marti – Food

Walt – Drink

Karaoke machine optional

5. CGFM Update – Brandi Baer – nothing to report - continue study program

6. Early Careers – Lori Threadgold – maternity leave

7. Community Service – Nickie Roberts –

Nickie informed the board on works done and provided helpful tips of making contacts and follow up actions with sponsors.

8. Chapter Recognition Program – Linda Clark

a. Update on points

9. Communications

a. Newsletter – Muriah Baker (To be updated)

b. Website – Walt Darling

Nothing to report in this meeting.

10.Membership – Melinda – nothing to report.

11.Other – none.