

**Executive Committee Meeting Minutes
Topeka Chapter
March 16, 2010**

Members Present: Linda Clark, Sandra Dreasher, Linda Farlow, Marshall Kennedy, Kickie Roberts, Alice Yang.

I. Introductions –

President indicated information from Treasurer that the March Fraud event generated around \$900. Secretary will send Thank you cards to guest speakers after signed by board members.

President indicated that the event attendance would be increased if he had done a better job of event coordination. Discussion was held on how to improve coordination of events in the future. Suggestions included advance preparation with enough time to allow early registration to better project headcount, fixed event location and schedule also would be more convenient for returning attendees. Additional points are included in event update discussion.

II. Business

1. Minutes for approval

- a. Jan (emailed 03/16), approved as amended.
- b. Feb (Marti will be completing this upon return.)

2. Treasurer's Report – Susan James (not available at this meeting however, [financial files](#) were forwarded 03/15. [March "Fraud" event results](#) were updated 03/09).

3. Update - Audio Conferences, Luncheons/Seminars – Linda Farlow, Sandra Dreasher, Marshall Kennedy

a. April lunch –

- i. This should be held after tax due date (04/15).
- ii. Possible speakers
Chris Bigg could be a possibility.

b. May 19 (Ethics)

- i. See options above, and
- ii. Local CPA- Ken Olson and Nick Kramer
(Sandy and Marshall will check on May speakers, Barb at Capital Fed, Karen Lynn and other names were mentioned.)

Walter [emailed an event preparation sheet](#) prior to the meeting 03/16 for members to review during the meeting.

Walt reminded board members that in order to sustain AGA sponsoring scholarships among Kansas universities and colleges, we need to generate at least \$6K for the year from our events. We still need to be vigilant in conducting efficient and profit generating events.

4. **CGFM Update – Brandi Baer** – [Email updates 03/03 & 03/08](#) on receiving the CGFM Proclamations.

5. **Early Careers – Lori Threadgold** – Not available this meeting. However, [emailed updates](#) 03/16 – She tried to contact the Washburn Beta Alpha Psi President a few weeks ago and have not heard back. She will try to follow up again.

6. **Community Service – Nickie Roberts** – Lose Change program (YWCA) raised \$53.11. The collection would continue in March, April, to build up the account.

Toy for Tots – See information included in [Treasurer's April financial email](#).

7. Chapter Recognition Program – Linda Clark

We will not know the Membership points that are calculated by National until after the close of the renewal period. However, it appeared that our membership number is dropping down.

8. Communications - Walt Darling

Walt encouraged advance preparation on event information for early newsletter and announcement flyers to promote early registration.