

**AGA Topeka Chapter
Minutes of Chapter Executive Committee
April 13, 2010**

Board Members Present: Linda Clark, Linda Farlow, Lori Threadgold, Marshall Kennedy, Melinda Richter, Nickie Roberts, Sandy Dreasher, Susan James, Walt Darling

Board Members Absent: Alice Yang, Brandi Baer, Fred Baer, Marti Leisinger

Meeting was called to order by president-elect Marshal Kennedy.

Secretary's Report: No report.

Treasurer's Report: Financials as of 3/31/10 were presented by Susan. Kathy Holm has a \$5 overpayment from the January PLS. Susan will contact her to see if she wants a refund or to apply the balance to a future event. Gina Gregg has not paid her registration for the March PDS and has not responded to emails. Discussion followed that members who put in so much time planning an education event normally are not expected to pay. Lori moved to give Gina a "courtesy registration" for that event and Linda Farlow seconded the motion. Motion passed unanimously.

Past president Larry Barrett's credit card is not being used. His account was left open in hopes that he would be using it for AGA outreach events in the Wichita area. Lori made a motion to close his account and Linda Clark seconded. Motion passed unanimously.

Core First Bank & Trust offers positive pay on accounts for \$50 per month. It was decided the cost was excessive for the organization. Susan can set up free online viewing of the accounts. Susan and Marti (next year's Treasurer) could both have access. Linda Clark made a motion to go with the online viewing instead of the positive pay and Linda Farlow seconded. Motion passed unanimously.

Chapter Recognition: Linda Clark reported that we are doing well in all points areas other than membership and early careers. Most of the membership points are awarded at the end of the year by the National Office. One way to boost our points in membership is to send out a survey to the membership and report the results to the regional team/national office. Melinda will look into using Survey Monkey to do this.

Early Careers: Lori contacted two student accounting groups at Washburn University and reported back that campus groups will be planning fall events this summer. Two students are attending the April PLS luncheon - the announcement for the event was sent to instructors at Washburn University.

Community Service: Nickie reported that the loose change program for the January and February PLS events raised \$53.11 for the Battered Women's Task Force. The May 19th PDS will feature a raffle for the organization and their director will be one of the speakers. Susan moved and Melinda seconded that the chapter match up to \$100 of the amount raised during the

raffle. Motion passed unanimously. Nickie reminded everyone to keep collecting metal tabs for Ronald McDonald House and save hotel shampoo/soaps from their travels for the Topeka Rescue Mission.

Communications: Per Walt, announcement emails for the last education event were returned by KHPA, Division of Budget, and A&R. This could be due to a change in the email addresses or a server issue. No March newsletter was sent out. The website is not up to date but will be updated for the April event.

Star Chapter: Some of the board members were contacted by email regarding a software package to help manage chapter operations. Included in the package is a financial program, membership tracking device, website creator, etc. It was decided this was a duplication of what is already in place. Susan will respond to the company that we will review their information and let them know if we are interested.

Program Plans: Walt reminded everyone this is a good time to review chapter program plans and start thinking about next year. The due date for the upcoming year's plans is July 15th. The chapter leadership roster is due June 1st with bonus points if turned in by April 30th.

Other Business: None

Education: As of today, there are 12 registered for the April 20th PLS. Sonya Johnson will be speaking on Identity Theft.

The education committee reported the May 19th PDS event will be a full day conference. Confirmed speakers are Barbara Carswell (Capitol Federal), Eileen Doran (Battered Women's Task Force), Andrew Allison (KHPA), and Bernie Hayen. An audio conference will be included in the line up and Attorney General Steve Six has been requested to speak. It was decided to keep the cost the same as the event held in Lawrence at \$140 for members and \$170 for nonmembers. No free memberships will be included in the cost of the registration. The only cost for the event is food since the location is Jayhawk Tower. The ticket method will be used so only meals eaten will be paid for. Two students will be allowed to attend free of charge.

The meeting was adjourned; the education committee continued their discussion and planning for the May 19th event.