



**Chapter Executive Committee Meeting Minutes
Topeka Chapter
August 12, 2011**

Members Present: Boyd Jantzen, Linda Farlow, Kathy Bonhoff, Marti Leisinger, Melinda Richter, Nickie Roberts, Paula Hinman, Walt Darling, Bobby Derrick (National AGA)

Members Absent: Rowena Regier, Valerie Swartz,

Board Resignations and Recruitments: Boyd reported Ben Fields (Early Careers Co-Chair), Wrett Bradford (Early Careers Co-Chair), and Jon Norris (Newsletter) have resigned from the board. Russell Shipley has been recruited to fill Jon's spot and stopped by to meet the CEC members.

Approval of Minutes: Melinda distributed the minutes from the July 7, 2011 Chapter Executive Committee Meeting by email prior to the meeting. Motion made by Walt, seconded by Nickie, to approve. Motion passed. Melinda will email a finalized copy for Walt to post to the website.

Treasurer's Report: Marti distributed financials by email prior to the meeting. The chapter ended the program year with almost \$18,000 in the bank and had a net income of about \$1,000. Since the chapter has gotten more comfortable financially without the two day PDC, it might be time to look at scholarship programs again. The Brickyard catering invoice for June has not been received, and it was decided to not pay July's invoice until this older invoice is received. Boyd has been in contact with Brickyard and there has been some confusion as to where they should send the invoices.

Marti has turned over the Treasurer's notebook and other items to Boyd so he can pass them off to Rowena.

Chapter Recognition Program: Marti has already started entering the first quarter points into the website to meet the September due date.

CGFM: A number of chapter members have shown interest in sitting for the CGFM exam and would be interested in borrowing study guides if they were available. Motion to order a set of guides was made by Walt and seconded by Marti. Motion passed. Kathy will place the order.

Luncheons/Audio Conferences: Boyd has lined up a screen, projector, and speakers for Bobby's presentation Friday. Around 22 to 25 people are expected to attend. Linda will be there at 11:00 to cover for Boyd. Bobby suggested sending out an email reminder to members.

Bobby stressed the importance of communication with members, whether it is by email, orally, etc. Announcements about happenings at the national level need to be made at meetings. Meetings should be held consistently at the same time, place, and location.

Succession Planning: Per Bobby, the early career members are the ones who will be running the chapter in the future. What attracts them is not the same as what attracts the current membership.

The key to getting members involved is to extend personal invitations and show the value in belonging and being active.

Technology Purchase: The purchase of a projector was approved at an earlier meeting. Walt and Boyd will be coordinating a time to make the purchase this week.

Chapter Plans: Walt reported all chapter plans were submitted to the National Office on time.

Community Service: Nickie reported the loose change plan is currently being used for the Race Against Breast Cancer (RABC). The October 1st walk will be the 20th anniversary race. Members have the opportunity to help stuff race packets the Thursday night before the race and help with registration that Friday evening and Saturday morning. If ten AGA members sign up to walk, there will be an AGA team. If not, the members can be part of the Dept of Revenue's team or the Federal Home Loan Bank's team. Shirley Hollis has requested to speak about the RABC at tomorrow's luncheon.

The American Heart Walk is September 17th.

All community service points for the Chapter Recognition Program will be earned after the RABC.

Chapter Sponsors: A committee was formed to try to recruit chapter sponsors. Members are Boyd, Paula, and Walt. It was discussed that the website could be updated to show the logos of any sponsors.

Next Meeting: Unknown at this time.

Follow Up Items for Next Meeting:

Study Guide Purchase Update (Kathy)?

Projector Purchase (Boyd and Walt)?

Chapter sponsor committee update (Boyd, Paula, and Walt).