



**Chapter Executive Committee Meeting Minutes  
Topeka Chapter  
September 18, 2012**

**Members Present:** Becci Brown, Boyd Jantzen, Kathy Bohnhoff, Linda Farlow, Linda Shaver, Marie Winter-Zima, Marti Leisinger, Melinda Richter, Paula Hinman

**Members Absent:** Anna Lippold, Russell Shipley, Walt Darling

**Approval of Minutes:** The August minutes were approved and will be sent to Walt to be posted on the website.

**Treasurer's Report:** The financial statements for the prior month were distributed and Marie gave an overview of the chapter's financial position.

**Chapter Budget:** A draft of the 2012-2013 chapter budget was presented by Paula.

**CGFM:** A study group is being formed. The CGFM courses offered by the National Office are too expensive for the chapter to host and would require support from multiple chapters. The courses could be brought to the Midwest if the National PDC would be held in the Kansas City area.

**Chapter Recognition Program:** The categories of leadership, education, and certification are on track for the year. In order to make platinum, more points are needed in the accountability section.

**Membership/Young Professionals:** The chapter currently has 56 members. The membership scholarship received from the National Office must be used by the end of the year. Linda F. is working on a membership survey.

Eighteen students provided their email address at the Washburn University Career Fair. The University of Kansas career fair is scheduled for October 16<sup>th</sup>. A motion was made and approved to purchase giveaway items for future career fairs. This will not exceed \$450.

A thank you letter was received from Allen County Community College scholarship recipient Samantha Comer. Katherine Wood is the Kansas State University Scholarship recipient. Boyd will be attending the Allen County Community College Scholarship Dinner on November 15<sup>th</sup>.

**Accountability:** Kathy provided a draft of the Citizen Centric Report on the Topeka Chapter. Distribution methods were discussed.

**Education:** A full day event is scheduled in Lawrence on October 22<sup>nd</sup>. A half day event is scheduled in Manhattan on November 9<sup>th</sup>.

**Community Service:** The Race Against Breast Cancer will be the loose change benefit for the next quarter. Anna would like to hold a bake sale for Little Thunder.

**Communications:** The newsletter was emailed out today. The website has been updated for the upcoming events.

**Speaker Gifts/Giveaways:** The umbrellas have arrived. The steins have not yet entered production.

**SLM-R:** Great Wolf Lodge was discussed as a possible location. The Hollywood Casino has no meeting rooms so that location has been ruled out. Possible dates are January 19<sup>th</sup> or 26<sup>th</sup>.

**Other:** The financial review for the last program year has not been performed and a person still needs to be found to complete.

**Next Meeting:** Tuesday, October 16th, at Berberich Trahan & Co., P.A.