



**Chapter Executive Committee Meeting Minutes  
Topeka Chapter  
February 19, 2013**

**Members Present:** Boyd Jantzen, Linda Farlow, Marti Leisinger, Linda Shaver, Russell Shipley, Walt Darling, Melinda Richter,

**Members Absent:** Anna Lippold, Kathy Bohnhoff, Marie Winter-Zima, Paula Hinman

**Opening Remarks/President's Update:** Mary Peterman, National President-Elect will be in Topeka March 12<sup>th</sup> through the 14<sup>th</sup> and will be the speaker at the March 13<sup>th</sup> PLS. It was decided to move the monthly CEC meeting to Tuesday, March 12<sup>th</sup> so Mary can attend. The PLS will be advertised as a free event for members and \$10 for nonmembers. Donations will be accepted for American Red Cross. A social will be held at Boyd's home the evening of Wednesday, March 13<sup>th</sup> to give members a chance to visit with Mary.

The bylaws currently allow the Treasurer to serve only one consecutive term. The board would like to change this to a three year term. Boyd will provide a revised draft of the bylaws at the next CEC for approval.

**Approval of Minutes:** Marti made a motion and Walt seconded to approve the January minutes; motion passed.

**Treasurer's Report:** No report.

**CGFM:** Linda S. reported 23 people have signed up for the CGFM course to be held in Lawrence March 20<sup>th</sup> through the 22<sup>nd</sup>. This means the instructor and binder fees have been fully covered by the registration fees. Up to 30 can attend before an additional cost is added to the instructor fee. Boyd will be in attendance on Thursday to assist. Boyd made a motion and Marti seconded to provide donuts, cookies, drinks, and coffee to the attendees; motion passed. If additional registrations are received, the board will vote by email whether to provide lunches.

**Chapter Recognition Program:** Marti reported the chapter is still on track to reach Platinum status. The next points deadline is in March.

**Membership/Young Professionals:** Linda F. reported membership is currently at 57. This will increase by one when the free membership provided for the survey raffle is

recorded by the National Office. Twelve members have renewed for the upcoming year.

**Accountability:** No report.

**Education:** Russell reported a full day PDC will be held in May in Topeka and discussion was held regarding making it a scholarship event. If a member has already renewed, he or she would be reimbursed. If an employer pays the membership, the scholarship would not apply. The possibility of holding a social following the event at which registrations could be done on-line was discussed.

A speaker has been arranged for the June 12<sup>th</sup> PLS.

**Community Service:** No report.

**Communications:** Russell reported the newsletter will include a blurb about the March events. Emails are still not reaching Department of Administration emails.

Instead of emailing out the newsletter, a link will be provided in the body of the email that directs back to the website.

**SLM:** The Sectional Leadership Meeting (SLM) will be held in Los Angeles April 19<sup>th</sup> and 20<sup>th</sup>. The chapter can send five individuals. Walt, Russell, Boyd, and Linda S. would like to attend. Marti will also be attending but will not be using a chapter slot since she is Regional Vice President Elect and will attend as a regional leader. The deadline to register is March 8<sup>th</sup>.

**Board Recruitment:** Current board members that have shown interest in continuing another term are listed below with the position they would like to fill:

Russell: President  
Paula: Past President and another open position  
Boyd: Open  
Linda S.: CGFM  
Marti: CRP  
Walt: Membership  
Marie: Treasurer

**Next Meeting:** March 12<sup>th</sup> at Johny Carinos following the City of Topeka Proclamation signing