



Chapter Executive Committee Meeting Minutes Topeka Chapter March 12, 2013

Members Present: Boyd Jantzen, Marie Winter-Zima, Paula Hinman, Walter Darling and Marti Leisinger.

Members Absent: Anna Lipold, Kathy Bohnfoff, Linda Farlow, Linda Shaver, Russell Shipley, and Melinda Richter

Opening Remarks/President's Update: The meeting was called to order.

Welcome to the National AGA President-Elect joining us tonight and tomorrow at the Professional Lecture Series – Mary Peterman.

On Board Recruitment, Walt recommended that we have a committee to find board nominations. He agreed to Chair the committee and was going to put together a list. He said he would likely start with Past Topeka Chapter Presidents to get recommendations.

Boyd has drafted the By-Law changes to Word. He is continuing to format them and will send them to Walt, as well as present them at the next meeting.

The Chapter received proclamations from the Governor of Kansas and the City of Topeka designating March as AGA/CGFM month.

Approval of Minutes: Walt made a motion and Marti seconded it to approve the February minutes; motion carried.

Treasurer's Report: Marie reported that she transferred savings balance to checking for the training class/CGFM Course #2 review payment that was due. The financial statements were distributed, and Marie reviewed Chapter income, expenses, and balance as of February 28, 2013. Boyd moved and Marti seconded to accept the treasurer's report as presented; motion carried.

CGFM: Linda was absent but sent an email update. 25 people are registered for the Course #2 review to take place in Lawrence on March 20th -22nd. Pete Rose will be the instructor. Linda indicated that all costs for the course were covered by the registration

fee. She requested to use the remaining funds (approx. \$1,200) to offer membership scholarships to those attending the Course #2 from the Topeka area, as well as lunch at least on one of the days. Because the Course #2 didn't advertise membership scholarships in advance, and the Topeka Chapter wouldn't gain anything by offering it, it was decided that membership scholarships would not be offered. Through additional discussion regarding membership scholarships, Boyd moved and Walt seconded to pay the National dues for any board members serving on the Topeka Chapter Executive Board who do not have agency sponsorship; motion carried. At the previous meeting it was approved to provide snacks/refreshments, coffee and drinks for the Course #2. Lunch was not approved.

Chapter Recognition Program: Marti reported that we are already at Platinum status. We have maxed all categories but the award category.

Membership/Young Professionals: No report presented on Membership or Young Professionals.

Accountability: Kathy was unable to attend, but submitted an update: She heard back from Louella Moore at Washburn. Originally Louella said that she might be able to incorporate the preparation of a CCR as a class project, but since she is not teaching Governmental Accounting this semester, she won't be able to do that.

Mary Peterman recommended that we sponsor a case challenge with a \$500 award. The Board will discuss this idea at the next meeting.

Education: No report.

Community Service: No report.

Communications: No report on the newsletter. Walt reported that the Newsletter award/Website is done in April, which is a good time to spruce up the website. He would like to change out some of the pictures that are getting older. He would also like to make enhancements to the community service page.

SLM- Los Angeles: Three names were submitted to attend: Walt, Boyd & Russell.

Other: The Board would like to express appreciation to Linda Shaver for all of her work bringing a National CGFM review course to the Topeka Chapter.

Next Meeting: Tuesday, April 16, 2013 at Berberich and Trahan's offices