

**AGA Topeka Chapter
Minutes of Chapter Executive Committee
August 3, 2006**

The meeting was called to order by President Brandi Baer at 5:50 p.m. Chapter Executive Committee (CEC) members in attendance were: Brand Baer, Scott Alisoglu, Walt Darling, Kathy Bohnhoff, Sabrina Wells, Mary Beth Green, Melinda Hewitt, Nickie Roberts, and Debbie White.

Scott moved that the minutes of the July 5, 2006 CEC meeting be approved. Melinda seconded the motion. Motion passed unanimously.

PDC Report – Sabrina reported that Mitch Holthaus has been secured as a speaker for the second day of the PDC. She will have a rough draft of the conference agenda at the next CEC meeting. Sabrina will work with Brandi to fit the PDC budget into the overall chapter budget for 2006 – 2007.

Treasurer's Report – Debbie presented the financial statement for July 2005 through June 30, 2006. She also presented the report for July 2006. Discussion was held regarding charging for those who sign up for the professional lecture series, but do not attend. The consensus of the CEC at this time is to not charge unless it becomes a problem at some point in the future.

Chapter Recognition – Melinda distributed the chapter recognition program guidelines. The due dates for upcoming items were discussed and assignments made. All information / reports should be forwarded to Melinda and she will forward it to the National office.

Professional Lecture Series – Mary Beth reported that approximately 45 attended the luncheon today. The September program will be Drs. Tom and Novella Clevenger, professors at Washburn University. The November meeting day and/or time will need to be changed so there will not be a conflict with ASTRA. Mary Beth will coordinate with the speaker to determine what works best. Walt noted that it is important to keep track of lecture series attendees and the percentage of members in attendance because points are based on the number of members in attendance.

Community Service – Nickie reported the Race Against Breast Cancer will be September 16, 2006 at Washburn University. Volunteers are needed for packet stuffing on Thursday, early registration on Friday and the race on Saturday morning. The American Heart Walk will be October 21 at Washburn.

Membership – Walt reported the chapter currently has 84 members, an increase of 23 members and 30%. Thirty-one members have their CGFM. Walt will send courtesy emails to some who have not renewed to date.

Website – Walt reported the members section is up to date. Digital pictures are needed for some chapter officers. The chapter received an award for the website, which Walt accepted at the National PDC. Walt will order pictures of the award ceremony from National AGA to post on our website and to give to INK for use in publicity regarding one of their websites winning an award.

Discussion was held regarding the acceptance of credit card payments via the website. The cost is prohibitive for a low volume of transactions. The Mid-Missouri chapter uses PayPal, which is less expensive. Sabrina will check into the security related to PayPal.

Newsletter – Brandi cannot continue to do the newsletter with her responsibilities as president. We need to find a volunteer to do it or some other way to get it produced each month. A list of potential candidates was discussed. Brandi will contact those on the list.

Other Business – Brandi reported that the Curtis House has been reserved for the Holiday Party on December 1 from 5 to 9 pm. The cost to the chapter will be \$5 per person. The chapter will provide food and beverages. A \$5 donation for Toys for Tots will be requested from all who attend.

Discussion was held regarding the scholarship donations to colleges and universities. There is an issue that the scholarships are not being used to promote governmental accounting. We may want to consider forming an internal scholarship committee within our local chapter. Brandi moved to rescind the action to send \$1,000 each to Washburn and Kansas State scholarship programs. Scott seconded the motion. Motion approved unanimously.

The meeting was adjourned at 6:55 p.m.

Debbie White
Secretary